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**Norwood Forum Committee**

**Wednesday 20 May 2020 at 5:00pm**

**Zoom meeting**

**Minutes**

**Present:** James Davis (JD), Kim Hart (KH) (Vice-Chair), Su McLaughlin (SMcL), Noshir Patel (NP) (Treasurer), Sunil de Sayrah (SdS) (Chair) and Philip Virgo (PV)

**Apologies for absence:** Ana Capone (ACa) and Gloria Orosungunleka (GO)

**Also present:** Gerry Evans (GE) (Lambeth Council); Tim Stephens (TS) (Administrator)

Sunil de Sayrah in the Chair

1. **Notes of the previous meeting (20.02.20)**

Approved, and all suggested deletions in the action list approved.

1. **Chair’s report**

**AGM**

Differing views were expressed on whether to hold an online AGM as soon as possible with a public meeting in the autumn as soon as this was feasible, or to delay the AGM until a public meeting could be held. New committee members need to be attracted and the new surge of volunteers presented an opportunity.

**COVID-19 update**

Agreed the committee officers work to arrange an online community assembly meeting in June to cover:

* Issues of concern as the area moves out of lockdown and positive ideas to fill gaps
* Difficulties people are having accessing the information they need
* Opportunity for Station to Station to explain their work during the pandemic, and other support local businesses needed
* Opportunities to volunteer
* The work of the Forum – a shop window to attract new committee members

This could be a dry run for an online AGM if it was a success.

KH briefly raised the idea to find a Covid-19 legacy project that would embrace all our local community organisations and would be led by the Forum.

Note: Subsequent to the meeting, PV suggested:

A note be sent to the various local groups asking what projects they have for which they are volunteers both now and for when the lockdown lifts and we then do an on-line fayre with invitations to the 800 or so in the MAGs.

Other Forum activity: ideas were needed on work that could be undertaken as the area moves out of lockdown. Planning for Window Wanderland/Wild Norwood (October/November) would need to start shortly.

**Blue Plaques**

TS with SdS and Colin Fenn (CF) had prepared wording for 30 plaques and further input had now been invited from CF. KH had completed the design. SdS to chase manufacturer of plaques, and send the agreed wording for all plaques and the design to all committee members for their information.

1. **Treasurer’s report**

NP reported:

* Draft accounts prepared for GE approval
* A couple of cheques were in hand
* The draft proposals for next year would then be drafted.

1. **Norwood Community Safety Partnership**

PV had submitted a written report; time did not allow a discussion.

1. **Network Norwood**

KH had submitted a written report. SdS hoped a collaborative Forum/Network Norwood event could be organised for the future.

The #StayHomeSundaySupper had been a successful event with some 70 people posting their meals across social media.

1. **Planning applications and pre-applications**

Not discussed.

The meeting ended at 5:35pm.

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| **Action Points {last date discussed)** | **Who** | **When** |
| 1. GDPR and data protection: annual review position {28.05.19} | KH/ TS | June 2020 |
| 1. Norwood Community Safety Partnership: report to each meeting | PV | Next Meet – end March |
| 1. Year of Culture {14.01.20}:  * Window Wanderland October/November 2020 | KH |  |
| 1. Blue Plaques: finalise initial offering, link with BID {20.11.19} | SdS/CF/TS |  |
| 1. Defibrillator: research costs, national scheme, possible locations {19.11.19} | JD |  |
| 1. Clean air a public update to be prepared {14.01.20} | SdS and ACr |  |
| 1. Streetworks Steering Group: future activity | SdS | As at 01.03.20 awaiting date from TfL |
| 1. Online community assembly meeting in June {20.05.20} | SdS/KH/NP |  |