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**Norwood Forum Committee**

**Monday 15 May 2023 at 6:30pm**

**Zoom meeting**

**Minutes**

**Present:** Anne Crane (AC), Jane East (JE), Kim Hart (KH) (Chair), (Vice-Chair), Noshir Patel (NP) (Treasurer), Jane Pickard (JP) and Philip Virgo (PV)

**Apologies for absence: Gloria Orosungunleka** (GO)

**Also present:** Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

1. **Notes of last meeting: Monday, 20 March 2023**

Approved.

1. **Work programme 2022-23**

Noted.

1. **LFN Awayday**

No further developments to report.

1. **LFN** **Commissioning Outcomes 2021-24** (EDI policy: approved version)

The Committee began to review the draft EDI Plan submitted by JE, in the light of the decisions at the previous meeting:

1. Sub-Committee (GO/JE/JP) and KH to work on attracting committee members from the following groups:

* Black residents via local churches: GO
* Portuguese and Brazilian via contacts in local community: KH. Portuguese/Brazilian is the second most spoken language in Norwood after English.
* Residents of local Lambeth council estates via TRAs: KH to follow up on a contact made via Site 18/19 campaign
* Young people (20-30 yr. olds) via Parents group: JP

1. Text to be drafted for use in social messaging – about volunteering with the Forum: GO/JE/JP.
2. For young people, who may not wish to serve as committee members but would have much to offer the local community, JE to approach Elmgreen School initially to explore possibility of speaking at a citizenship class. It was important to recognise this would need to be placed in the context of how this can assist with the school curriculum and with a description of the work involved. KH to supply contact details for Deputy Head.

**Recognising that input was required from the Vice-Chair, Gloria Orosungunleka** (GO), the Sub-Committee decided to defer further consideration of the Plan to enable the Sub-Committee to give it further consideration and report to the next meeting. KH would additionally discuss with GO.

Also agreed that the EDI be introduced at the AGM to illustrate work undertaken by the Committee in 2022-23.

1. **Website and comms review workshop**

[Changing Lives](https://www.lambeth.gov.uk/changing-lives) funding scheme application: this had been delayed for personal reasons but would be progressed in the near future by KH.

Instagram activity archiving: the work that Alison Gibbs offered to do was in hand.

1. **Chair’s report on campaigns** (written report)

The Committee was updated as follows:

[SADPD: sites 18 & 19](https://norwoodforum.org/site-18-and-site-19): an initial response had been received from Councillor Danny Adilypour; more detail had been sought on the proposed meeting and a further reply was awaited.

* The Site 19 proposal was now defunct as the Mayor of London grant had been dependent on inclusion of the site in the SADPD. Councillor Danny Adilypour had announced this was no longer the case.
* Site 18: KH had also sought a meeting with Councillor Danny Adilypour and a small group of community representatives. Again, a response was awaited.

Streetworks:

[Norwood Road](https://norwoodforum.org/news/17-nov-22/norwood-road-resurfacing-works):

* Drainage works: the necessary investigation and maintenance works under Tulse Hill railway bridge had been completed over Easter and the resurfacing works of the stretch to the Tulse Hill gyratory were now scheduled for August 2023.
* Diagonal crossing: the exact dates for the installation of markings were still awaited although May 2023 had been expected.
* Street Art competition: delayed while Lambeth officers sorted out release of the s.106 funding.
* Street furniture: Lambeth officers had sought additional funding from the Kerbside Strategy and West Dulwich Street Improvements scheme. In the continued absence of an outcome, KH pressing for the project to proceed to spend the limited funds available in accordance with the public consultation undertaken by Station to Station and the location drawings produced by Lambeth officers.

[Tulse Hill gyratory](https://norwoodforum.org/news/02-apr-23/tulse-hill-gyratory-update): an outline timeline for the removal project was shortly due from TfL.

1. **West Norwood Feast: Health & Wellbeing theme**

PV reported:

* Three community groups had dropped out at the last minute because they were unable to field volunteers.
* The event was felt by the PCN to be worthwhile, and consideration was likely to be given to a similar cluster of stands once a quarter, perhaps with rotating stall-holders.
* The Fire Brigade stall had been popular; it had included a physical meeting facility; a necessary stage in recruitment to the Service. The Fire Brigade would be interested in a quarterly presence going forward.

A further meeting (KH/PV/Feast/PCN) would be held to plan the way forward building on this initiative

Noted that the occasional Norwood Forum stall at Feast was paid for and usually shared with other organisations and projects. Others, including grant recipients, could be invited in the future. Feast no longer offers free community stalls.

1. **Planning applications and pre-applications**

Norwood Planning Assembly – redesignation: agreed that this not be pursued unless a volunteer emerged to seek redesignation and lead on the development of a neighbourhood plan. The previous work undertaken was already out of date in many areas.

Aldi: 22/04095/FUL: site adjacent to and south of 107 Knight’s Hill, SE27 0SR: JP was thanked for the detailed objection made, and would ask officers of the likely timetable for submission to committee.

MTVH: /01057/FUL: Land on corner of Avenue Park Road and Thurlow Park Road: AC would draft comments for discussion with JP/NP/GO. A residents’ group had been established. There were concerns on funding given the apparent abandonment of building work on the site opposite the Tulse Hill Hotel – though this social housing developer was different.

Appeal: Land to The Rear Of 55-161 Auckland Hill, SE27 9PG: AC was to meet a representative of the objectors on Friday 19 May to offer assistance in preparation for the appeal. Assistance from other committee members would be appreciated. Submissions against the appeal were expected from ward councillors and Helen Hayes MP. AC to report back to see if a way forward for the Forum could be established.

 23/01386/P3MA - 4 Harry Day Mews, SE27 9AR: the quality of the proposed flats was low; creative workspace would be lost.

1. **Grants update**

Thriving Norwood Hub: The Norwood Natural Health ServiceProject:

* 36 applications had been received. JE and GO had volunteered to serve on the evaluation sub-committee, which would be completed by Charlotte Afuape (Lambeth Pubic Health), with advice and support from KH and Diane Chapman. The expected timetable was:
* w/c 22.05.23: initial consideration of applications by Panel members
* w/c 29.05.23: Panel meets to agree successful applications

Norwood Forum community grants scheme:

* JE had written website articles on all projects except two: Portico and Holderness Way communal gardens revival project. The Stitch would shortly be uploaded
* Social media publicity had been undertaken
* Contact had now been established with Holderness Way and KH had handed this over to JE to follow up
* Being more specific on the expected accounting record would help for future grant funding projects
* JE would circulate a suggested template for details of spend to all the applicants
* The AGM would be a further vehicle to celebrate the diverse projects funded. All projects would be invited to the AGM; there would be an opportunity to have stalls; a couple would be asked to make a presentation and KH would produce a video.

1. **AGM preparation**

Agreed to move the AGM to Saturday 15 July from 2:30pm and to hold this at The Old Library; St. Lukes was now too expensive to consider as a venue.

In order to determine the major item of business for the public meeting, the Committee reviewed the current important local issues. These included the closure of St. Martins-in-the-Fields High School for Girls and possibly other school closures. The future use of such empty buildings, given demand for school places was thought to possibly increase in some eight year’s time, would need consideration.

The Committee concluded that transport management was the issue of major local interest. Many local people supported, whilst others objected to, the changes being introduced, or to be introduced in our area over the life of the current council: LTNs, CPZs, Healthy Routes, a Street Improvement Scheme, the Kerbside Strategy etc. The experience of the Forum has been of limited public engagement by the Council and therefore limited opportunity to influence Council proposals, which often appeared to be of a “one size fits all” nature. A workshop type event would enable local people to state what they felt would work in their street and area, in the light of established council policy. The expected breadth of people’s views would hopefully be established and of use to our decision-makers.

Time was already tight to organise such an event, including possibly inviting Council officers and responsible Councillors. A facilitator would be required. All Committee members were asked to circulate and discuss their ideas for the conduct of the workshop.

There would also be a focus at the AGM on:

* The EDI policy
* Attracting new volunteers
* Celebration of the grants recipients (see minute 9 above)

1. **Community safety**

PV reported on possible volunteer support.

1. **Treasurer’s report**

No report required.

1. **Norwood Forum operations**

Noted.

1. **Other business**

KH provided info on the upcoming Open Day at the cemetery

Next meeting: Monday 19 June 2023 (6:30pm) at The Hope.

The meeting ended at 8:00pm.

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| **Other Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}  * Need to proceed * Suggestions on areas of land | JM  All |  |
| 1. Streetworks:  * finishing the Norwood Road phase {15.05.23} | KH/NP/  JM/TS |  |
| 1. Naming the Station Rise to Norwood Road alley way: competition with Elmgreen School. ACr: note on street naming principles NP: consider competition {28.04.21} | ACr  NP |  |
| 1. Treasurer reports {20.02.23} | NP | 19.06.23 |
| 1. Planning applications {20.02.23}  * Avenue Park Road application; draft response * Auckland Hill appeal; report back on response | AC | 15.05.23 |
| 1. CSP:  * Eat around the world: developed idea {06.09.21} * Plans for {09.05.22}: * Youth engagement and education outreach programmes for the coming summer * Access to local health and welfare services as Covid restrictions lift * Safe access to on-line services, including those of the NHS   Meetings as such were unlikely. | PV |  |
| 1. Equality, diversity and inclusion: EDI Policy – implementation {15.05.23} | GO/JP/JE | 19.06.23 |
| 1. Website: explore addition of health & wellbeing page {20.02.23} | KH/PV |  |
| 1. Norwood Forum Community Grants scheme {15.05.23} | JE | 19.06.23 |
| 1. Norwood Forum Thriving Norwood Hub: The Norwood Natural Health Service Project {15.05.23} | KH | 19.06.23 |
| 1. Draft Site Allocations Development Plan: sites 18 & 19campaign etc {13.06.22}: stakeholder meetings {15.05.23}  * Draft report * Draft FoI * Movement against tall blocks | KH  ACr  KH |  |
| 1. **Norwood Forum AGM: review planned event (15.05.23)** | KH & all | 19.06.23 |
| 1. GDPR and data protection: annual review | TS | By 01.08.23 |

Appendix

Goals:

* Larger committee (currently 7 members; constitution allows up to 15 members)
* Reach deeper/wider into our communities
* Give Forum stronger voice
* Make Forum more relevant to local people
* Strength in unity
* Community cohesion
* Promoting agency
* Bridging communities.

Agreed a short intro text about the Forum was needed for sharing with contacts, along with a new postcard. KH will provide a first draft for both, for email discussion/editing prior to the next committee meeting.  
  
Ideas list for ways to promote the Forum. Whilst the new postcard is designed along with drafting new intro wording, focus to be on creating contact lists:

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| **Purpose** | **Action** |
| **Contacts/contact lists** | |
| TRA’s | KH |
| WhatsApp groups – especially street and school (noted that people do opt out) | ALL |
| Neighbourhood Watch | PV |
| Faith groups | GO |
| Health providers, Link workers | PV, KH |
| Sports groups | AC |
| Housing (not Lambeth) – care and residential, housing associations etc – everyone to look at noticeboards outside these buildings they regularly pass and note down contact details | ALL |
| **Promotion when blurb/postcard available** | |
| Promote Forum to Gipsy Hill Health & Wellbeing Grants applicants | KH |
| Promote Forum to Forum Community Grants applicants | JE |
| Approach owners of local businesses who live locally, via Station to Station (KH) but also reach Crystal Palace, Gipsy Hill, Rosendale Road shops. Leverage all our contacts | ALL |
| Posts on Next Door, West Norwood Local (Facebook), any other FB pages and other social media platforms | ALL |
| Schools: leafleting, via school bags, newsletters (though parents often say they don’t read those) – schedule/rota will be needed | ALL |
| Public noticeboards | ALL |
| Lambeth Talk, Love Lambeth, Brixton Bugle, Brixton Buzz | KH |
| **Groups to reach – discussion points to go forward** | |
| Young people: how the Forum could engage with young people to better understand how to represent the things that are important to them. It was recognised it was unlikely young people would want to join the committee; they would though be welcome. It was agreed to utilise our existing contacts with Rathbone/Norwood Consortium, Emmanuel Youth Club and Emmanuel Homework Club (recipients of Gipsy Hill grant funding), and 4All, in the first instance.  Aim – to find a small handful of young people we could organise to speak to – potentially over pizza.  Reasons we think young people should engage with us:   * Good for mental health * Have stake in community * Make Norwood a better place for them * Promoting life skills * Safe homeworking space.   General agreement that these will not necessarily attract anyone to actually speak to us, so we need to use our contacts to help us with this aim. | 4ALL – NP Rathbone/Norwood Consortium – PV Emmanuel Youth and Homework clubs - KH |
| Older people: first action is for all to collectively make a list of contacts found on noticeboards outside care and residential homes, etc. It was noted that AgeUK had recently brought out a really useful new leaflet; copy needed for next meeting. CW advised that hard copies of Lambeth’s leaflet on cost of living crisis were to be distributed, with details on timing and how awaited. The Forum has links to Lambeth resources already on our website. Challenge of reaching those to whom the Forum might be most useful for – those living alone – discussion to continue. | ALL |
| Residents: aid recognition and establishment of residents’ groups: a guide on how to establish a group that is recognised by Lambeth – speak to John O’Reilly, Lambeth Residents Engagement Officer for our area. | KH |

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| **Resources we will use** | |
| Signpost to website: [www.norwoodforum.org](http://www.norwoodforum.org) | ALL |
| Signpost to our newsletter: [Sign up to newsletter](file:///C:\Users\Kim\Downloads\and%20join%20us%20here%20by%20signing%20up%20for%20your%20newsletter) | ALL |
| Signpost to our social media: Facebook, Twitter, Instagram: @NorwoodForum | ALL |
| New A5 promotion post card and/or short Forum blurb | KH |

**Groups with named Norwood Forum representative**

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network – *KH, NP*  
Lambeth Biodiversity Network  
Friends of various parks –

* Norwood Park – *JP*
* Tivoli Park - *JP*
* Tritton Vale Pocket Garden - *KH*
* Brockwell - *NJ*

Lambeth Air Quality Action Plan Steering Group - *KH*  
Lambeth Neighbourhood Champions

Lambeth Safer Neighbourhood Board – *PV chair* (representing LFN: all community forums)

Safer Neighbourhood Panels – ward based:

Gipsy Hill – *GO*  
Knights Hill – *KH to establish new representative (was JE)*  
West Dulwich & St. Martins – *NP*  
Health and Wellbeing Network Breakfast meetings – *PV/KH*

Friends of West Norwood Health & Leisure Centre & Park – *JP*  
Lambeth Thriving Network - *KH*  
Lambeth Local History Forum - *TS*

West Norwood Neighbourhood Working Pilot - *KH*Lambeth Community Hub Network – *JP*  
Lambeth Food Hub Network - *PV*

Lambeth Voluntary and Community Sector Participation Group - *KH*

Lambeth Prevent Advisory Group? – *PV*

Lambeth Digital Inclusion Network - *PV*

West Norwood Cemetery - *TS*

Streetworks – *KH, NP, TS*

Primary Care Networks: *all about education/H&WB/partnership activities – note below*  
Old Dairy – *NP*  
Hill, Brook and Dale – *PV, AC*

Norwood Action Group – we are invited to attend each committee meeting - *NP*