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**Norwood Forum Committee**

**Monday 20 March 2023 at 6:30pm**

**The Hope pub, 49 Norwood High Street, SE27 9JS**

**Minutes**

**Present:** Anne Crane (AC), Jane East (JE), Kim Hart (KH) (Chair), **Gloria Orosungunleka** (GO) (Vice-Chair), Noshir Patel (NP) (Treasurer), Jane Pickard (JP) and Philip Virgo (PV)

**Also present:** Tim Stephens (TS) (Administrator)

Kim Hart in the Chair

**Declarations of interest**

None.

1. **Notes of last meeting: Monday, 20 February 2023**

Approved.

1. **Work programme 2022-23**

Noted.

1. **LFN Awayday: reflections**

Further to the discussion at the last meeting, outcomes of the LFN Awayday were to be discussed at next LFN meeting (30.03.23).

1. **LFN** **Commissioning Outcomes 2021-24** (EDI policy: approved version)

The Sub-Committee (GO/JE/JP) and KH would now work on attracting committee members from the following groups:

* Black residents via local churches: GO
* Portuguese and Brazilian via contacts in local community: KH. Portuguese/Brazilian is the second most spoken language in Norwood.
* Residents of local Lambeth council estates via TRAs: KH to follow up on a contact made via Site 18/19 campaign
* Young people (20-30 yr. olds) via Parents group: JP

Text to be drafted for use in social messaging – about volunteering with the Forum: GO/JE/JP.

For young people, who may not wish to serve as committee members but would have much to offer the local community, JE to approach Elmgreen School initially to explore possibility of speaking at a citizenship class.

Sub-Committee to also meet and report further on other ways of implementing the policy in practice, as discussed at previous meeting.

1. **Website and comms review workshop** (written report)

[Changing Lives](https://www.lambeth.gov.uk/changing-lives) funding scheme: agreed to make the funding application for £1,000 to meet the costs of employing social media support, as set out in report.

Instagram activity archiving: with thanks, agreed to accept the offer from Alison Gibbs as set out in report.

The Committee reviewed the LFN targets on increasing users of Twitter, Facebook and Instagram, and the use of social media by all committee members to share information to their networks (as and when it was published on the website throughout the week). KH would produce a short guidance note and consider if a training session would assist.

Noted that GO had registered for the High Trees Community Organiser course which she had accessed from our website.

1. **Chair’s report on campaigns** (written report)

The Committee was updated on all the current campaigns:

* [SADPD: sites 18 & 19](https://norwoodforum.org/site-18-and-site-19): a meeting with Councillor Danny Adilypour was now awaited.
* Streetworks: [Norwood Road](https://norwoodforum.org/news/17-nov-22/norwood-road-resurfacing-works): key dates on remaining stretch of drainage works and resurfacing (under Tulse Hill railway bridge) and installation of diagonal crossing markings were awaited, plus sundry snagging items. TfL [resurfacing at the Tulse Hill Gyratory](https://norwoodforum.org/news/20-feb-23/tulse-hill-gyratory-and-thurlow-park-road-resurfacing-works) and Thurlow Park Road was now underway after delays, due to bad weather.

1. **West Norwood Feast: Health & Wellbeing theme** (written report)

PV reported on achieved progress on the organisation of the six stall Community Village at the Village Green hub of West Norwood Feast on Sunday 7 May 2023 and shared the invite letter sent to likely participants. Those requiring transport would be taken to Chatsworth Way, entering Feast via that road. PV to correct Feast figures in the invite letter – should read 5000.

Committee members would be required to assist on stalls on the day.

1. **Planning applications and pre-applications**

Norwood Planning Assembly – redesignation: KH and AC to discuss advantages of redesignation and prospects of the necessary community support being available to lead to the successful production of a neighbourhood plan this time.

Aldi: 22/04095/FUL: site adjacent to and south of 107 Knight’s Hill, SE27 0SR: JP agreed to draft objection on behalf of the Forum.

23/00584/FUL: 19 East Place London Lambeth SE27 9JW: NP and GO to draft and submit comments.

1. **Grants update**

* Gipsy Hill health & wellbeing small grants scheme round 2: agreed to launch the scheme as **Thriving Norwood Hub: The Norwood Natural Health Service Project** on the basis set out in the report. The aims of the project will be to promote engagement with nature to support emotional, physical and social health. The scope, area and target audiences were all agreed on the basis set out in the report subject to:
* Projects based indoors being accepted.
* Added emphasis on the target audience being residents of the Norwood area within the London Borough of Lambeth.
* Added emphasis on the expansion of existing schemes being within scope

Committee members were asked to volunteer to serve on the evaluation sub-committee.

Changing Lives grant application: see minute 5 above.

Norwood Forum community grants scheme: JE reported on her contact with the 10 grant recipients:

* Two projects had completed.
* Seven further projects had been reached so far
* NP was to attend delivery of the Live Again Singing project (30.03.23)
* Portico was aiming for June for the production of a film
* Stitch were still working on an alternative venue
* Holderness Way communal gardens revival: was to be chased further
* An article would be produced for the website, in due course.

KH to check the evaluation requirements for all successful applicants, and share with JE.

1. **Community Safety**

See above for health and wellbeing village at West Norwood Feast; no further report.

1. **Treasurer’s report** (written report)

No report required.

1. **Norwood Forum operations**

Noted.

1. **Other business**

Alcohol license application 23/00441/PRMNEW: Brockwell Park Community Greenhouses: The committee considered that the application to provide alcohol at events (only) should be supported, but objected to the off sales element of the application.

Metropolitan Police consultation: PV would supply necessary information for website.

Next meeting: moved to Monday 24 April 2023 (6:30pm) on Zoom.

The meeting ended at 8:40pm.

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| **Other Action Points {last date discussed}** | **Who** | **When** |
| 1. Small parcels of land: Assets of Community Value {24.02.21}  * Need to proceed * Suggestions on areas of land | JM  All |  |
| 1. Streetworks:  * finishing the Norwood Road phase {20.03.23} | KH/NP/  JM/TS |  |
| 1. Naming the Station Rise to Norwood Road alley way: competition with Elmgreen School. ACr: note on street naming principles NP: consider competition {28.04.21} | ACr  NP |  |
| 1. Treasurer reports {20.02.23} | NP |  |
| 1. Planning applications {20.02.23}  * Aldi application; draft objection | ACr  JP | 20.03.23 |
| 1. CSP:  * Eat around the world: developed idea {06.09.21} * Plans for {09.05.22}: * Youth engagement and education outreach programmes for the coming summer * Access to local health and welfare services as Covid restrictions lift * Safe access to on-line services, including those of the NHS   Meetings as such were unlikely. | PV |  |
| 1. Equality, diversity and inclusion: EDI Policy – implementation {20.03.23} | GO/JP/JE | 20.03.23 |
| 1. Website: explore addition of health & wellbeing page {20.02.23} | KH/PV |  |
| 1. Norwood Forum Community Grants scheme {20.03.23} | JE | 20.03.23 |
| 1. Norwood Forum Changing Lives small grant application {20.03.23} | KH | 20.03.23 |
| 1. Norwood Forum Thriving Norwood Hub: The Norwood Natural Health Service Project {20.03.23} | KH |  |
| 1. Draft Site Allocations Development Plan: sites 18 & 19campaign etc {13.06.22}: stakeholder meetings {21.11.22}  * Draft report * Draft FoI * Movement against tall blocks | KH  ACr  KH |  |
| 1. **West Norwood Feast:** h**ealth & wellbeing village (05.05.23)** | PV & all |  |
| 1. GDPR and data protection: annual review | TS | By 01.08.23 |

Appendix

Goals:

* Larger committee (currently 7 members; constitution allows up to 15 members)
* Reach deeper/wider into our communities
* Give Forum stronger voice
* Make Forum more relevant to local people
* Strength in unity
* Community cohesion
* Promoting agency
* Bridging communities.

Agreed a short intro text about the Forum was needed for sharing with contacts, along with a new postcard. KH will provide a first draft for both, for email discussion/editing prior to the next committee meeting.  
  
Ideas list for ways to promote the Forum. Whilst the new postcard is designed along with drafting new intro wording, focus to be on creating contact lists:

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| **Purpose** | **Action** |
| **Contacts/contact lists** | |
| TRA’s | KH |
| WhatsApp groups – especially street and school (noted that people do opt out) | ALL |
| Neighbourhood Watch | PV |
| Faith groups | GO |
| Health providers, Link workers | PV, KH |
| Sports groups | AC |
| Housing (not Lambeth) – care and residential, housing associations etc – everyone to look at noticeboards outside these buildings they regularly pass and note down contact details | ALL |
| **Promotion when blurb/postcard available** | |
| Promote Forum to Gipsy Hill Health & Wellbeing Grants applicants | KH |
| Promote Forum to Forum Community Grants applicants | JE |
| Approach owners of local businesses who live locally, via Station to Station (KH) but also reach Crystal Palace, Gipsy Hill, Rosendale Road shops. Leverage all our contacts | ALL |
| Posts on Next Door, West Norwood Local (Facebook), any other FB pages and other social media platforms | ALL |
| Schools: leafleting, via school bags, newsletters (though parents often say they don’t read those) – schedule/rota will be needed | ALL |
| Public noticeboards | ALL |
| Lambeth Talk, Love Lambeth, Brixton Bugle, Brixton Buzz | KH |
| **Groups to reach – discussion points to go forward** | |
| Young people: how the Forum could engage with young people to better understand how to represent the things that are important to them. It was recognised it was unlikely young people would want to join the committee; they would though be welcome. It was agreed to utilise our existing contacts with Rathbone/Norwood Consortium, Emmanuel Youth Club and Emmanuel Homework Club (recipients of Gipsy Hill grant funding), and 4All, in the first instance.  Aim – to find a small handful of young people we could organise to speak to – potentially over pizza.  Reasons we think young people should engage with us:   * Good for mental health * Have stake in community * Make Norwood a better place for them * Promoting life skills * Safe homeworking space.   General agreement that these will not necessarily attract anyone to actually speak to us, so we need to use our contacts to help us with this aim. | 4ALL – NP Rathbone/Norwood Consortium – PV Emmanuel Youth and Homework clubs - KH |
| Older people: first action is for all to collectively make a list of contacts found on noticeboards outside care and residential homes, etc. It was noted that AgeUK had recently brought out a really useful new leaflet; copy needed for next meeting. CW advised that hard copies of Lambeth’s leaflet on cost of living crisis were to be distributed, with details on timing and how awaited. The Forum has links to Lambeth resources already on our website. Challenge of reaching those to whom the Forum might be most useful for – those living alone – discussion to continue. | ALL |
| Residents: aid recognition and establishment of residents’ groups: a guide on how to establish a group that is recognised by Lambeth – speak to John O’Reilly, Lambeth Residents Engagement Officer for our area. | KH |

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| **Resources we will use** | |
| Signpost to website: [www.norwoodforum.org](http://www.norwoodforum.org) | ALL |
| Signpost to our newsletter: [Sign up to newsletter](file:///C:\Users\Kim\Downloads\and%20join%20us%20here%20by%20signing%20up%20for%20your%20newsletter) | ALL |
| Signpost to our social media: Facebook, Twitter, Instagram: @NorwoodForum | ALL |
| New A5 promotion post card and/or short Forum blurb | KH |

**Groups with named Norwood Forum representative**

(Attendance feedback forms to be sent to info@)

Lambeth Forum Network – *KH, NP*  
Lambeth Biodiversity Network  
Friends of various parks –

* Norwood Park – *JP*
* Tivoli Park - *JP*
* Tritton Vale Pocket Garden - *KH*
* Brockwell - *NJ*

Lambeth Air Quality Action Plan Steering Group - *KH*  
Lambeth Neighbourhood Champions

Lambeth Safer Neighbourhood Board – *PV chair* (representing LFN: all community forums)

Safer Neighbourhood Panels – ward based:

Gipsy Hill – *GO*  
Knights Hill – *KH to establish new representative (was JE)*  
West Dulwich & St. Martins – *NP*  
Health and Wellbeing Network Breakfast meetings – *PV/KH*

Friends of West Norwood Health & Leisure Centre & Park – *JP*  
Lambeth Thriving Network - *KH*  
Lambeth Local History Forum - *TS*

West Norwood Neighbourhood Working Pilot - *KH*Lambeth Community Hub Network – *JP*  
Lambeth Food Hub Network - *PV*

Lambeth Voluntary and Community Sector Participation Group - *KH*

Lambeth Prevent Advisory Group? – *PV*

Lambeth Digital Inclusion Network - *PV*

West Norwood Cemetery - *TS*

Streetworks – *KH, NP, TS*

Primary Care Networks: *all about education/H&WB/partnership activities – note below*  
Old Dairy – *NP*  
Hill, Brook and Dale – *PV, AC*

Norwood Action Group – we are invited to attend each committee meeting - *NP*